

Law & Governance Fees & Charges 2025/2026

	2024/25	2025/26	Increase/ (Decrease)	Increase/ (Decrease)
	Charge	Charge	£	%
	£	£	£	%
Legal Services				
Copies of legal documents	Reasonable charges (minimum 25.00) to be set by Head of Law and Governance	Reasonable charges (minimum 25.00) to be set by Head of Law and Governance	-	-
All legal transactions subject to the exceptions/ qualifications set out below:-	£200 an hour	£210 an hour	10.00	5.00
Legal Hub Transaction: Standard hourly rate	£140 an hour excluding VAT	£140 an hour excluding VAT		
Third party hourly rate: including for s106 agreements	£250 an hour excluding VAT	£265 an hour excluding VAT	15.00	6.00
s160/UU/deed of variation (simple) Minimum Fee (hour rate thereafter)	£3,000 minimum fee	£3,180 minimum fee	180.00	6.00
Simple UU/S106 for simultaneous developments, "either/or" developments or simple householder matters Minimum Fee (hour rate thereafter)	£2,000 minimum fee	£2,120 minimum fee	120.00	6.00
Complex S106/deeds of variation requiring multiple obligations or where there is on-site affordable housing and joint agreements with the County Council Minimum Fee (hour rate thereafter)	£3,500 minimum fee	£3,710 minimum fee	210.00	6.00
Fixed fee	The rate agreed by the Head of Law and Governance for the particular transaction.	The rate agreed by the Head of Law and Governance for the particular transaction.	-	-
Other Public Body or Charitable Organisation Transactions				
Standard hourly rate	£145 per hour excluding VAT	£150 per hour excluding VAT	5.00	3.00
Fixed fee	The rate agreed by the Head of Law and Governance for the particular transaction.	The rate agreed by the Head of Law and Governance for the particular transaction.	-	-
Property Transactions				
Lease	£1,700 minimum charge	£1,800 minimum charge	100.00	5.00
Agreement for lease/building agreement	£900 minimum charge	£950 minimum charge	50.00	5
Deed of variation/release	935.00	990.00	55.00	5.88
Deed of grant/easement	1,250.00	1,325.00	75.00	6.00
Rent deposit/AGA/guarantee	465.00	490.00	25.00	5.38
Right of way licence	650.00	690.00	40.00	6.15
Licence to occupy	650.00	690.00	40.00	6.15
Registration(commercial)	110.00	115.00	5.00	4.55
Registration (commercial unit in housing estate)	77.00	80.00	3.00	3.90
Registration (residential)	66.00	70.00	4.00	6.06
Registration (residential) 2 notices	93.00	98.00	5.00	5.38
Registration (residential) 3 notices	125.00	130.00	5.00	4.00
Site access / Investigation licences	£800 minimum charge	£845 minimum charge	45.00	5.00
Residential Statutory lease extensions	£1600 minimum charge	£1695 minimum charge	95.00	5.00
Deed of Covenant	£500 minimum charge	£530 minimum charge	30.00	6.00
Wayleaves	£500 minimum charge	£530 minimum charge	30.00	6.00
Licence to Assign	£860 minimum charge	£910 minimum charge	50.00	6.00
Licence to underlet	£975 minimum charge	£1030 minimum charge	55.00	5.00
Licence to change use / alter	£860 minimum charge	£910 minimum charge	50.00	6.00
Shared Ownership resale fees (admin)	175.00	5,185.00	10.00	
Shared Ownerships staicasing fees (admin)	150.00	160.00	10.00	7.00
Sale	0.25% of property price with a minimum charge of £740	0.25% of property price with a minimum charge of £780	40.00	5.00
Acquisition	0.3% of property price with a minimum charge of £1000	0.3% of property price with a minimum charge of £1060	60.00	6.00

Law & Governance Fees & Charges 2025/2026

	2024/25 Charge	2025/26 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Committee and Members' Services				
Copies of the Constitution	30.00	30.00	0.00	0.00
Copies of agenda	Reasonable charges to be set by Head of Law and Governance	Reasonable charges to be set by Head of Law and Governance		
Inspection of background papers	Reasonable charges to be set by Head of Law and Governance	Reasonable charges to be set by Head of Law and Governance		
Research of non electronically archived minutes	Reasonable charges to be set by Head of Law and Governance	Reasonable charges to be set by Head of Law and Governance		
Electoral Services				
Hire of ballot boxes	22.00	22.00	0.00	0.00
Hire of polling screens	22.00	22.00	0.00	0.00
Certificates of Registration (for current register)	0.00	0.00	0.00	0.00
Certificates of Registration (for historic registers at same address)	0.00	0.00	0.00	0.00
Certificates of Registration (for historic registers at different addresses)	0.00	0.00	0.00	0.00